

POINT ROBERTS WATER DISTRICT NO. 4

**Special Scheduled Meeting of
July 11th, 2005**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:06 p.m. In attendance were Commissioners Anderson, Johnson, Wilkowski, Manager Bourks. Our guest was Tom Starrs.

1. **MINUTES:** A motion was made by Commissioner Wilkowski to approve the minutes of the Special Scheduled Meeting of June 13th, 2005. The motion seconded by Commissioner Johnson, passed unanimously.
2. **VOUCHERS:** A motion was made by Commissioner Wilkowski and seconded by Commissioner Johnson to approve the Vouchers for July 2005 in the amount of \$59,465.79. The motion passed unanimously.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	105.00
Chevron	337.72
Commercial Card Solutions - JP Morgan Chase	637.19
Financial Consulting Solutions Group	628.92
H. D. Fowler Company	147.07
Hach	453.69
Hardware Sales, Inc.	150.09
J-Man Trucking	1,270.69
MCI	45.67
Myrdal Construction	1,386.24
Nielson's Building Center	376.78
PRWD Imprest Account	19,850.75
Patrick Schinkez	310.98
Pottle & Sons Construction, Inc.	1,465.30
Printing For You	545.96
Puget Sound Energy	625.00
Regence Blue Shield	3,031.84
Rumax	850.00
Sear's Commercial One	277.16
Security Life Insurance Co. of America	216.75
SuzAnne Kinsey	90.00
Tiger Construction	21,675.00
Utilities Underground Location Center	20.34
WA State Department of Revenue	4,483.98

WA State Department of Retirement	175.04
Whidbey Telecom	308.63

TOTAL AMOUNT: \$59,465.79

2. Commissioner Wilkowski signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for July 2005.
4. Commissioner Wilkowski signed the Adjustments 14 – 16.

3. OLD BUSINESS:

4. MANAGERS REPORT:

A. System

1. Functioning properly.

B. Financial:

1. To date there is \$132,975.79 invested in the 804 General Fund; \$53,055.13 uninvested.

5. NEW BUSINESS:

- A. A letter will be written to the Whatcom County Planning & Development Services regarding the Point Roberts Community Meeting Summary from April 19, 2005. The letter will request their staff attend a Water District meeting to answer any questions regarding water and sewer issues.
- B. Commissioner Wilkowski moved to accept Resolution 572 as amended. The motion was seconded by Commissioner Johnson. The motion passed. The Resolution gives the District the right to use all vacated accounts as soon as they become available. They will be sold on a first come first serve basis.
- C. Commissioner Wilkowski made a motion that Employee #1073156 will receive a rate increase to \$10.50 per hour effective August 1st, 2005. The motion was seconded by Commissioner Johnson. The motion passed.

Commissioner Wilkowski made a motion that Employee # 317761 will receive a rate increase to \$14.50 per hour effective August 1st, 2005. The motion was seconded by Commissioner Johnson. The motion passed.

Commissioner Wilkowski made a motion that Employee #34315 will receive a rate increase to \$4,221.67 per month effective August 1st, 2005. The motion was seconded by Commissioner Johnson. The motion passed.

Wage rates are to be reviewed again at the January 2006 meeting.

6. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is August 11th, 2005 at 7:00 p.m.

As the Commissioners had no further comments, the meeting was adjourned at 7:55 p.m.

N. Madeleine Anderson – Chair

Arthur Wilkowski - Secretary

Susan M. Johnson - Commissioner

Date: _____

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07/12/05