

POINT ROBERTS WATER DISTRICT NO. 4

**Special Scheduled Meeting of
December 5th, 2005**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:06 p.m. In attendance were Commissioners Anderson, Johnson, and Manager Bourks. Guests included Renee' Coe, Doug Ritchie, Syd Wallace, Katarina Hutchinson and Andrew Zablocki.

1. **MINUTES:** A motion was made by Commissioner Johnson to approve the minutes of the Special Scheduled Meeting of November 10th, 2005. The motion was seconded by Commissioner Anderson and passed.
2. **VOUCHERS:** A motion was made by Commissioner Johnson and seconded by Commissioner Anderson to approve the Vouchers for December 2005 in the amount of \$39,148.36. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	269.00
Chevron	410.56
H. D. Fowler Company	635.46
Hammond Collier Wade Livingstone	1,148.00
J-Man Trucking	809.65
MCI	37.59
Myrdal Construction	2,295.96
PRWD Imprest Account	26,210.15
Point Roberts Press, Inc.	210.00
Puget Sound Energy	496.67
Regence Blue Shield	3,031.84
Rumax	850.00
Security Life Insurance Co. of America	216.75
SuzAnne Kinsey	115.00
Tiger Construction	1,350.58
WA State Department of Health	512.00
WA State Department of Retirement	334.32
Whidbey Telecom	214.83
TOTAL AMOUNT:	\$39,148.36

2. Commissioner Anderson signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for December 2005.

4. Commissioner Anderson signed Adjustment - 28.
5. The Commissioners signed Renee Coe's Enrolment Forms as the new Commissioner for Position 2.

3. GUESTS AND COMMENTS:

- A. Doug Ritchie has requested the District flush the hydrant on Bayview Drive.
- B. Syd Wallace presented the Commissioners with information on the Responsibilities of Commissioners of a Water District. He also enclosed a copy of RCW 57.08.005 which states the powers of an elected Board.
- C. Andrew Zablocki is requesting information from the Attorney regarding the connection he wants from Katarina Hutchinson. Each Commissioner has agreed to contact John Milne by telephone, explain the situation and ask for advice.

4. CORRESPONDENCE:

- A. A letter from the Washington State Department of Health stated that they had received the referenced documents submitted for approval per WAC 246-290. They will review the Interim Water System Analysis that was sent to them by Hammond Collier Wade Livingstone and make a decision in six weeks regarding future connections for Point Roberts Water District No. 4.

5. OLD BUSINESS:

- A. A letter from David DaSilva requesting two water connections for Whalen Drive was denied.

6. MANAGERS REPORT:

A. System

1. Functioning properly.

B. Financial:

1. To date there is \$232,406.31 invested in the 804 General Fund; \$24,924.63 uninvested.

7. NEW BUSINESS:

- A. The Engineers from Hammond Collier Wade Livingstone will be attending the next meeting of the Point Roberts Water District No. 4 Board of Commissioners on January 12th, 2006 at 3:00 p.m.
- B. Commissioner Johnson moved to adopt Resolution 575 approving the termination of Evergreen Water and Sewer District No. 19 from the Water and Sewer Insurance Pool (aka Water and Sewer Risk Management Pool). The motion was seconded by Commissioner Anderson and passed.
- C. Commissioner Johnson moved to adopt Resolution 576 adjusting the provision of funds in the special PRWD Imprest Account. This will add \$5,000.00 to cover the increased cost of the water purchased from the GVWD. Commissioner Anderson seconded the motion. The motion passed.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is January 12th, 2006 at 3:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 8:26 p.m.

N. Madeleine Anderson – Chair

Susan M. Johnson - Commissioner

Date: _____