

POINT ROBERTS WATER DISTRICT NO. 4

Special Scheduled Meeting of January 12th, 2006

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 3:04 p.m. In attendance were Commissioners Anderson, Johnson, Coe, and Manager Bourks. Guests included Bill Reynolds and Robin Nelson from Hammond Collier Wade Livingstone, Snider Vick, Andrew Zablocki, Katarina Hutchinson, Kirby Kinney and Meg Olson from the All Point Bulletin.

1. **ELECTION OF OFFICERS:** Commissioner Johnson nominated Commissioner Anderson for the position of Chairperson for the year 2006. The motion was seconded by Commissioner Coe. The motion passed

Commissioner Coe moved to nominate Commissioner Johnson to the position of Secretary for the year 2006. Commissioner Anderson seconded the motion. The motion passed.

2. **ENGINEERS REPORT:** Bill Reynolds and Robin Nelson from Hammond Collier Wade Livingstone gave a report on the Consultant Services Agreement to Furnish Engineering Services to Point Roberts Water District No. 4 for Water System Plan Update. They reviewed the Scope of Work and a breakdown of the costs which will total \$109,291.00.

A decision to vote on the agreement and sign it have been tabled until the Special Meeting of January 26th, 2006.

3. **MINUTES:** The minutes of the Special Scheduled Meeting for December 5th, 2005 were read. Commissioner Johnson moved to accept them as read. Commissioner Anderson seconded the motion which passed.
4. **VOUCHERS:** A motion was made by Commissioner Coe to accept the Year End Vouchers in the amount of \$55,393.65. The motion was seconded by Commissioner Johnson. The motion passed.

A motion was made by Commissioner Coe to accept the January Vouchers in the amount of \$5,103.14. The motion was seconded by Commissioner Johnson and passed.

December, 2005 - Year End

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	60.00
Brentag Canada Inc.	634.26
Chevron	135.15
Commercial Card Solutions	1428.91
Financial Consulting Solutions Group	4876.90
Greater Bay Capital	49.30
H D Fowler Company	136.72
Hach Company	236.09
Hasler, Inc.	86.23
Inslee, Best, Dozie & Ryder, P.S.	250.70
J-Man Trucking	419.21
MCI	35.57
Madden Construction	422.76
Myrdal Construction	888.06
Nielson's Building Center	284.56
PRWD Imprest Account	21,059.06
PRWD Petty Cash	96.41
Point Roberts Carpet & Upholstery Cleaning	280.00
Point Roberts Press, Inc.	40.00
Pumptech, Inc.	3,299.91
STG Commercial Credit	86.56
SuzAnne Kinsey	970.00
Tiger Construction Ltd.	13,411.48
Utilities Underground Location Center	23.00
Viking Office Products	88.37
WA Association of Sewer & Water Districts	65.00
WA State Dept. of Revenue	5,406.87
Whatcom County Auditor - Elections	409.89
Whidbey Telecom	212.68
TOTAL AMOUNT:	\$55,393.65

JANUARY, 2006

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	15.00
Greater Bay Capital	2.47
Inslee, Best, Doezie & Ryder, P. S.	55.50
Point Recycle & Refuse	54.42
Puget Sound Energy	486.00
Regence Blue Shield	3031.84
Rumax	850.00
Security Life Insurance Co. of America	295.24
WA Association of Sewer & Water Districts	65.00

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for January 2006.
4. Commissioner signed Adjustment - 29.

5. GUESTS AND COMMENTS:

- A. Andrew Zablocki requested information on the water connection he wanted from Katarina Hutchinson. The attorney John Milne has advised that no further connections be released. Mr. Zablocki will not receive a water connection.
- B. Snider Vick is concerned about how further water connections are planned to be released.

4. CORRESPONDENCE:

- A. A letter from Ludwigson, Thompson, Hayes & Bell, Inc. P. S. regarding Robert Vaughan-Jones has been forwarded to the District's attorney Mr. John Milne.
- B. The letter from H. B. Hanson General Contractors will be handled by Manager Bourks.

5. OLD BUSINESS:

- A. A fax from David DaSilva regarding two connection for Whalen Drive will be handled by Manager Bourks.

6. MANAGERS REPORT:

A. System

1. Functioning properly.

B. Financial:

1. To date there is \$204,990.73 invested in the 804 General Fund; \$40,930.61 uninvested.

7. NEW BUSINESS:

- A. Commissioner Johnson moved to accept Resolution No. 577 to extend the Moratorium to July 20th, 2006. Commissioner Coe seconded the motion. The motion passed.
- B. The Commissioners signed the Cancellation of Warrant to cancel a check to Arthur Wilkowski.
- C. Commissioner Coe moved to accept the new Customs Bond from Trade Risk Guaranty Brokerage Services, LLC. This is a three year Bond for the import of water from Canada. Commissioner Johnson seconded the motion. The motion passed.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is January 26th, 2006 at 10:00 a.m.

As the Commissioners had no further comments, the meeting adjourned at 4:52 p.m.

N. Madeleine Anderson – Chair

Susan M. Johnson - Secretary

Renee' Coe - Commissioner

Date: _____