

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
October 11<sup>th</sup>, 2007**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Meursing and Manager Bourks.

1. **COMMISSIONER APPOINTMENT:** Commissioner Meursing moved to appoint Scott Hackleman to the Board in the Commissioner Position 2. The motion was seconded by Commissioner Anderson and passed.
2. **GUEST AND COMMENTS:**
3. **MINUTES:** The minutes of the Regular Scheduled Meeting of September 13<sup>th</sup>, 2007 were read. Commissioner Meursing moved to accept them as read. Commissioner Anderson seconded the motion which passed.
4. **VOUCHERS:** A motion was made by Commissioner Meursing to accept the Vouchers for October in the amount of \$80,353.74. The motion was seconded by Commissioner Anderson and passed.

<b><u>Description</u></b>	<b><u>Amount</u></b>
Avocet Environmental Testing	335.00
Chevron	65.59
Commercial Card Solutions	664.29
Commissioner N. Madeleine Anderson	558.00
Commissioner William H. Meursing	90.00
Dan Bourks	101.25
Greater Bay Capital	248.98
H. D. Fowler Company	781.99
Hammond Collier Wade Livingstone	1,722.08
Inslee, Best, Doezie & Ryder P.S.	5,515.48
J-Man Trucking	274.87
MCI	42.75
Myrdal Construction	867.20
Nielson's Building Center	99.49
PRWD Imprest Account	35,975.76
PRWD Petty Cash	250.00
Pat Schinkez	575.00
Point Roberts Auto Freight	99.50
Puget Sound Energy	668.00
Regence Blue Shield	3,622.17

Rumax	850.00
Security Life Insurance Co. of America	241.69
SuzAnne Kinsey	121.00
United States Postal Servie	3,000.00
Utilities Underground Location Center	9.60
WA State Department of Retirement	525.97
WA State Department of Revenue	11,490.56
Water & Sewer Risk Management Pool	11,120.00
Whatcom County Road Fund	225.00
Whidbey Telecom	212.52

**TOTAL AMOUNT: \$80,353.74**

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for September 2007.
4. Commissioner signed Adjustment 18

**5. MANAGERS REPORT:**

**A. Financial:**

1. To date there is \$47,865.79 invested in the 804 General Fund.

**6. OLD BUSINESS:**

- A. The Chlorine Monitor has not been approved.

**7. CORRESPONDENCE:**

- A. The letter from Johns Monroe Mitsunaga was read. The letter will be addressed when Attorney, John Milne completes his review of the draft of the Participation Agreement.

**8. NEW BUSINESS:**

- A. Manager Bourks reported on the Fall Conference he attended in Spokane, WA.

**9. COMMISSIONER'S COMMENTS:**

The next meeting of the Board of Commissioners is November 8<sup>th</sup>, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 7:34 p.m. The motion was seconded by Commissioner Meursing and passed.

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N. Madeleine Anderson – Chair

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William H. Meursing - Commissioner

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Scott Hackleman - Commissioner

Date: \_\_\_\_\_