

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
December 13th, 2007**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Meursing, Hackleman and Manager Bourks.

1. GUEST AND COMMENTS:

Randy Forsyth

- 2. MINUTES:** The minutes of the Regular Scheduled Meeting of November 8th, 2007 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

- 3. VOUCHERS:** A motion was made by Commissioner Hackleman to accept the Vouchers for December in the amount of \$73,784.96. The motion was seconded by Commissioner Meursing and passed.

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for December 2007.
4. Commissioner signed Adjustments 22 - 26

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	60.00
Birch Bay Water & Sewer District	4,950.00
Chevron	334.94
Commercial Card Solutions	2,008.96
Commissioner Anderson	90.00
Commissioner Hackleman	90.00
Commissioner Meursing	90.00
David Gellatly	792.00
Financial Consulting Services Group	887.50
Hasler Mailing Systems	81.30
Inslee, Best, Doezie & Ryder, PS	3,114.57
Kevins Welding	81.30
MCI	40.88
Myrdal Construction	43.36

Nielson's Building Center	64.00
Office Depot	158.96
Patrick Schinkez	50.00
PRWD Imprest Account	36,684.38
Point Roberts Press, Inc.	164.00
Puget Sound Energy	378.06
Regence Blue Shield	3,622.17
Rumax	850.00
Security Life Insurance Co. of America	265.63
TT Technologies, Inc.	15,187.92
The Bellingham Herald	109.82
The Unity Group	100.00
USA Blue Book	1,767.88
USA Mobility	0.44
Utilities Underground Location Center	15.60
WA State Department of Health	348.00
WA State Department of Retirement	709.16
Whatcom County Auditor - Elections	356.61
Whatcom County Road Fund	75.00
Whidbey Telecom	212.52

TOTAL AMOUNT: \$73,784.96

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$576,468.14 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. The Regular Public Meeting on January 10th, 2008 at 7:00 p.m. will include public comment on the District's proposed Water Conservation Plan. This portion of the meeting will take place at 8:00 p.m.

6. CORRESPONDENCE:

- A. The letter from Lidstone, Young, Anderson regarding the GVRD Bulk Water Agreement was read. Commissioner Hackleman moved to retain the firm to review the GVRD Bulk Water Agreement contract between the Greater Vancouver Water District and Point Roberts Water District No. 4. The motion was seconded by Commissioner Meursing and passed.
- B. The letter from Stanton Northwest was for informational purposes only.

7. NEW BUSINESS:

- A. The wage review was tabled until the Special Meeting of December 20th, 2007.
- B. Commissioner Meursing moved that the Board of Commissioners agree to pay out the Comp. Time for the year to the District Staff. The motion was seconded by Commissioner Hacklemen and passed.
- C. The Board of Commissioners approved the purchase of the 75P (3:00") Grundomat Basic Package 70769-30 and the G-70 Grundo-Air 70 CFM Air Compressor. The purchase of the Dump Truck with Knuckle Boom from Birch Bay Water and Sewer District was also approved. No motion was made.
- D. Commissioner Hackleman moved to accept Resolution No. 594, a Resolution Revising and Establishing Water Service Rates and Charges and Repealing Resolution 588. The motion was seconded by Commissioner Meursing and passed.
- E. Commissioner Meursing moved to accept Resolution No. 595, a Resolution Establishing a Special Connection Refund Account. This account is to be used solely for the purpose of paying refunds on connection installations as established in Resolution No. 593. Commissioner Hackleman seconded the motion which passed.
- F. Commissioner Meursing moved to approve and Declare Goods Surplus. The motion was seconded by Commissioner Hackleman and passed.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is a Special Meeting on December 20th, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Meursing moved to adjourn the meeting at 8:13 p.m. The motion was seconded by Commissioner Hackleman and passed.

N. Madeleine Anderson – Chair

William H. Meursing - Secretary

Scott Hackleman - Commissioner

Date: _____