

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
January 10, 2008**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:04 p.m. In attendance were Commissioners Anderson, Hackleman, Meursing, and Manager Bourks.

1. **ELECTION OF OFFICERS:** Commissioner Hackleman nominated Commissioner Anderson for the position of Chairperson for the year 2008. The motion was seconded by Commissioner Meursing. The motion passed.

Commissioner Anderson moved to nominate Commissioner Meursing to the position of Secretary for the year 2008. Commissioner Hackleman seconded the motion. The motion passed.

2. **GUESTS AND COMMENTS:**

3. **MINUTES:** The Minutes of the Regular Scheduled Meeting for December 13, 2007 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

The minutes of the Special Scheduled Meeting of December 20, 2007 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

4. **VOUCHERS:** A motion was made by Commissioner Hackleman to accept the Year End Vouchers for 2007 in the amount of \$56,718.50. The motion was seconded by Commissioner Meursing. The motion passed.

A motion was made by Commissioner Meursing to accept the January 2008 Vouchers in the amount of \$7,765.61. The motion was seconded by Commissioner Hackleman and passed.

2. Commissioner signed Manager Bourks Timesheet and Payroll Change Forms
3. The Commissioners signed the Payroll for January 2008.
4. Commissioner signed Adjustment 27

December, 2007 - Year End

Description

Amount

Avocet Environmental Testing

30.00

Chevron	550.79
Commercial Card Solutions	301.58
N. Madeleine Anderson	90.00
Scott Hackleman	90.00
William H. Meursing	90.00
Financial Consulting Services Group	262.50
Greater Bay Capital	321.95
Hammond Collier Wade Livingstone	490.00
Harry Thompson	42.00
MCI	36.99
Madden Construction	341.46
Myrdal Construction	433.60
Nielson's Building Center	141.52
Patrick Schinkez	650.00
PRWD Imprest Account	36,506.40
Point Roberts Press, Inc.	84.00
Puget Sound Energy	726.25
SuzAnne Kinsey	121.00
USA Blue Book	793.00
WA Association of Water & Sewer Districts	85.00
Washington State Dept. of Revenue	14,530.46

TOTAL AMOUNT: \$56,718.50

JANUARY, 2008

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	15.00
N. Madeleine Anderson	90.00
Scott Hackleman	220.54
William H. Meursing	180.00
Nexxpost	556.09
Office Depot	90.90
RVS Software	595.05
Regence Blue Shield	4,123.33
Rumax	850.00
Security Life Insurance Co. of America	260.63
WA State Department of Retirement	569.62
Whidbey Telecom	214.45
TOTAL AMOUNT:	\$7,765.61

5. MANAGERS REPORT:

A. Financial:

1. To date there is \$554,468.14 invested.

6. CORRESPONDENCE:

7. OLD BUSINESS:

- A. The Draft Agreement for the new reservoir is progressing. The Board will hold a Special Meeting to discuss the progress with attorney John Milne.

8. NEW BUSINESS:

- A. Commissioner Hackleman moved to cancel Warrant Number 740356 in the amount of \$630.00. This was paid to Inslee, Best, Doezie, Ryder for the services of Jay Regenstreif, PE who consulted on the Allocation Allotment. The motion was seconded by Commissioner Meursing and passed.
- B. Commissioner Hackleman moved to pay refunds to Account 2114 in the amount of \$1385.92 and Account 2131 in the amount of \$2,000.00. These refunds were for fees not required for the installation of new meters.
- C. A Resolution is to be drafted to change the Regular Scheduled Meeting Day for the Board to the second Tuesday of every month at 7:00 p.m.

9. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be a Special Meeting February 12, 2008 at 7:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 8:04 p.m. on a motion from Commissioner Hackleman and seconded by Commissioner Meursing.

PUBLIC HEARING FOR THE WATER USE EFFICIENCY RULE

The Board reconvened at 8:05 p.m. for the Public Hearing regarding the Water Use Efficiency Rule. The Board of Commissioners set 5 goals for conservation of water.

1. Reduce leakage - Replace mains
2. Set commercial rates to tiered rates
3. Public education - trade shows, literature, etc.
4. Low flow shower heads and rain barrels
5. Summer watering schedule - Odd and Even days for watering

10. PUBLIC COMMENT:

- A. Randy Forsyth suggested the odd and even watering days as well as low flow toilet rebates to customers who replace toilets.
- B. Jody Hackleman suggested raffling off a rain barrel to encourage conservation.

Commissioner Hackleman moved to accept the 5 goals the Board decided to implement. The motion was seconded by Commissioner Meursing and passed.

As the Commissioners had no further comments, the meeting adjourned at 8:27 p.m. on a motion from Commissioner Hackleman and seconded by Commissioner Meursing.

N. Madeleine Anderson – Chair

William H. Meursing - Secretary

Scott Hackleman - Commissioner

Date: _____