

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
October 13th, 2009**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Hackleman and Manager Bourks. Commissioner Meursing had an excused absence.

1. GUESTS AND COMMENTS:

None

2. MINUTES: The Minutes of the Regular Scheduled Meeting for September 8th, 2009 were tabled until the meeting of November 10th, 2009.

3. VOUCHERS: A motion was made by Commissioner Anderson to accept the October 2009 Vouchers in the amount of \$94,986.28. The motion was to include the approval of the payment to Roberts Motors Inc. for the purchase of an electric car. The motion was seconded by Commissioner Hackleman and passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	75.00
Brenntag Canada Inc.	717.04
Commercial Card Solutions	1,189.72
Dan Bourks	250.88
Hasler Mailing Systems	580.70
HD Supply Waterworks	1,003.41
H. D. Fowler Company	317.65
MCI	42.41
Nielson's Building Center	93.29
Patrick Schinkez	625.00
Point Roberts Press	220.00
PRWD Imprest	47,584.91
Puget Sound Energy	406.99
Regence Blue Shield	3,802.35
Roberts Motors, Inc.	9,826.00
Rumax	1,000.00
Scott Hackleman	345.00
Security Life Insurance Co. of America	329.28
SuzAnne Kinsey	462.00

Tiger Construction - Retainage	7,003.75
USA Blue Book	2,238.80
WA State Department of Retirement	608.26
WA State Department of Revenue	15,877.67
Wells Fargo Financial Capital Finance	98.62
Whatcom County Road Fund	75.00
Whidbey Telecom	212.55

TOTAL AMOUNT: \$94,986.28

2. Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for October 2009
4. Commissioner signed Adjustment No. 18, 19 & 20

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$1,137,839.98 invested.

5. CORRESPONDENCE:

A. None

6. OLD BUSINESS:

A. None

7. NEW BUSINESS:

- A. Commissioner Anderson moved to approve Resolution No. 614. This is a Resolution defining and establishing an updated Travel Policy for Commissioners and Employees of the Point Roberts Water District No. 4. The motion was seconded by Commissioner Hackleman and passed.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be November 10th, 2009 at 7:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 7:29 p.m. on a motion from Commissioner Anderson and seconded by Commissioner Hackleman.

Scott Hackleman - Secretary

N. Madeleine Anderson - Commissioner

Date: _____