

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
January 12<sup>th</sup>, 2010**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Hackleman, Meursing, and Manager Bourks.

1. **ELECTION OF OFFICERS:** Commissioner Anderson nominated Commissioner Hackleman for the position of Chairman for the year 2010. The motion was seconded by Commissioner Meursing. The motion passed. Commissioner Hackleman will accept the position.

Commissioner Meursing moved to nominate Commissioner Anderson to the position of Secretary for the year 2010. Commissioner Hackleman seconded the motion. The motion passed. Commissioner Anderson will accept the position.

2. **GUESTS AND COMMENTS:**

Judson Maraw  
Jody Hackleman  
Meg Olson - All Point Bulletin

3. **MINUTES:** The Minutes of the Regular Scheduled Meeting for December 8<sup>th</sup>, 2009 were read. Commissioner Anderson moved to accept them as read. Commissioner Meursing seconded the motion which passed.

4. **VOUCHERS:** A motion was made by Commissioner Meursing to accept the Year End Vouchers for 2009 in the amount of \$53,454.37. The motion was seconded by Commissioner Anderson. The motion passed.

A motion was made by Commissioner Anderson to accept the January 2010 Vouchers in the amount of \$9,047.17. The motion was seconded by Commissioner Meursing and passed.

**DECEMBER, 2009 - YEAR END**

<b><u>Description</u></b>	<b><u>Amount</u></b>
Avocet Environmental Testing	30.00
Chevron	627.50
Dan Bourks	134.39
Hardware Sales, Inc.	265.74

JM Electric	3,369.63
J-Man Trucking	488.24
MCI	36.72
Nexxpost	175.27
Nielson's Building Center	281.53
Office Depot	29.03
PRWD Imprest Account	36,279.62
Point Roberts Press	20.25
Public Utility District No. 1	2,280.00
PumpTech, Inc.	342.59
WAW State Dept. of Procurement	400.00
WA State Dept. of Retirement	5.00
Washington State Dept. of Revenue	8,059.72
Whatcom County Auditor's Office	484.14
Whatcom County Road Fund	150.00
<b>TOTAL AMOUNT:</b>	<b>\$53,459.37</b>

## JANUARY, 2010

<u>Description</u>	<u>Amount</u>
Patrick Schinkez	625.00
Puget Sound Energy	715.00
Regence Blue Shield	5202.71
Rumax	1000.00
Security Life Insurance Co. of America	376.18
WA State Department of Retirement	592.39
Wells Fargo Financial	322.25
Whidbey Telecom	213.64
<b>TOTAL AMOUNT:</b>	<b>\$9,047.17</b>

2. Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for January 2010.
4. Commissioner signed Adjustment - 27 & 1

### 5. MANAGERS REPORT:

#### A. Financial:

1. To date there is \$1,130,149.08 invested.

**6. CORRESPONDENCE:**

A. None

**7. OLD BUSINESS:**

A. None

**8. NEW BUSINESS:**

A. Commissioner Anderson moved to give Michelle Starrs a \$1.00 per hour raise as of February 1, 2010. The motion was seconded by Commissioner Meursing and passed.

**9. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be February 9<sup>th</sup>, 2010 at 7:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 7:48 p.m. on a motion from Commissioner Anderson and seconded by Commissioner Hackleman.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

\_\_\_\_\_  
William H. Meursing - Commissioner

Date: \_\_\_\_\_