

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
December 11, 2012**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:00 p.m. In attendance were Commissioners Anderson, Hackleman, & Meursing, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

Meg Olson of The All Point Bulletin, & Jody Hackleman

- 2. MINUTES:** The Minutes of the Regular Meeting of November 13, 2012 were read. Commissioner Meursing moved to accept as read with correct to the spelling of the GVWD. Commissioner Anderson seconded the motion which passed. The Minutes of the Special Meeting of November 28, 2012 were read. Commissioner Meursing moved to accept them with the addition of Resolution 635 to read Public Employees Benefits. Commissioner Anderson seconded the motion which passed unanimously.

- 3. VOUCHERS:** A motion was made by Commissioner Anderson to accept the November, 2012 Vouchers in the amount of \$94,614.25. The motion was seconded by Commissioner Meursing and passed.

2. Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for December 2012.

3. MANAGERS REPORT:

1. To date, there is \$777,600.30 invested in the 804 General Fund.
2. Working on the Conditional Use Permit for Benson Rd. Need septic agreement with PR Fire Dept. Meeting with them and explain are plans
3. Main Break 11/12/12 – Edwards Dr.
4. Loss rate survey \$9,000.00 without FCSG attending a public meeting.

4. CORRESPONDENCE:

5. OLD BUSINESS:

6. NEW BUSINESS:

1. Conference call with District Attorney John Milne regarding delinquent GFC'S.
2. Recommendations – Option 1 – send correspondence stating the amount outstanding and a 30 day notice to pay. If no payment is received, refund them \$250.00 per ERU and file a notice with the county of their loss of water rights and the district would reclaim the ERU. Option 2 – send correspondence stating the amount owing and a 30 day notice to pay. If no payment is received, file a lien and serve them with a foreclosure lawsuit.
3. A motion by Commissioner Anderson was made to authorize District Manager Bourks to send written letters to the delinquent GFC customers using option 1 recommending by District Attorney John Milne. The motion was seconded by Commissioner Meursing and passed unanimously.
4. Commissioners reviewed the draft letter to the GVWD regarding the cost of the water and agreed the draft letter should be sent to District Attorney John Milne for review and then forwarded to the GVWD.

7. COMMISSIONER'S COMMENTS:

Commissioner Anderson suggested that we look into accepting Canadian Funds for payment of water bills in a means to save money. District Manager Bourks informed Commissioner Anderson that the Whatcom County Treasurers office would not allow us to accept Canadian Funds.

Commissioner Hackleman asked when we review the water rates for 2013 and the budget for 2013. District Manager Bourks said that both would be presented at the next meeting.

The next Regular Meeting of the Board of Commissioners will be January 8, 2013 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 6:17 p.m. on a motion from Commissioner Meursing.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

William H. Meursing - Commissioner

Date: _____