

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
February 14, 2017**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:11 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

**1. GUESTS AND COMMENTS:**

Rhianon Allen

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of January 10, 2017 were read. Commissioner Anderson moved to accept them as read. Commissioner Reber seconded the motion which passed.

**3. APPROVAL:**

- A. A motion was made by Commissioner Reber to accept the January 2017 vouchers in the amount of \$71,729.69. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for February 2017.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment 1, 2, & 3

**4. MANAGERS REPORT:**

- A. To date, there is \$1,789,056.96 invested in the 804 General Fund.
- B. Main break 1392 Peltier Dr. and 1440 Peltier Dr. repaired saddle failure
- C. Two (2) new connection for 2017
- D. No more water & sewer bills to renters as stated in Resolutions 517,528 & 536

**5. CORRESPONDENCE:**

A. None

**6. OLD BUSINESS:**

A. None

**7. NEW BUSINESS:**

- A. A motion to enforce existing resolution, 519, 528 & 536 regarding mailing water/sewer bills to landlords only was made by Commissioner Anderson. The motion was seconded by Commissioner Reber and passed unanimously.
- B. A motion to approve the 2017 budget was made by Commissioner Reber. The motion was seconded by Commissioner Anderson and passed unanimously.

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be March 14, 2017 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:47 p.m. on a motion from Commissioner Arthur Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_