

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Meeting of
December 12, 2017**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:00 p.m. In attendance were Commissioners Hackleman, Anderson, Manager Bourks, and district staff Gigi Leeking.

1. OATH OF OFFICE:

Commissioner Hackleman took his Oath of Office and was witnessed by Commissioner Anderson

- 2. MINUTES:** The Minutes of the Regular Meeting of November 14, 2017 were read. Commissioner Anderson moved to accept them as read. Commissioner Hackleman seconded the motion which passed.

3. APPROVAL:

- A. A motion was made by Commissioner Anderson to accept the November 2017 vouchers in the amount of \$81,810.90. The motion was seconded by Commissioner Hackleman and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for December 2017.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment # 25, 26, 27, 28, &29

4. MANAGERS REPORT:

- A. To date, there is \$2,105,552.78 invested in the 804 General Fund.
- B. Reading meter begins Dec. 21st final billing of the year.
- C. Twelve (12) new connections for the year.
- D. Working on bid details with architect on office building and structural engineering details.
- E. Main break on 1559 Edwards Dr. damage to home garage. Working with owner's and insurance company.
- F. Will begin draft for water agreement with Golf Course and with Jim Lee property connection.

5. CORRESPONDENCE:

- A.

6. OLD BUSINESS:

- A. None

7. **NEW BUSINESS:**

A. None

8. **COMMISSIONER'S COMMENTS:**

The next Meeting of the Board of Commissioners will be January 9, 2018 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:22 p.m. on a motion from Commissioner Anderson.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____