

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
April 10, 2018**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:01 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

Rhiannon Allen, May Nichols

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of March 13, 2018 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Reber to accept the March 2018 vouchers in the amount of \$75,001.71. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for April 2018.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment 9, 10, 11, 12,13, & 14

4. MANAGERS REPORT:

- A. To date, there is \$2,214,568.12 invested in the 804 General Fund.
- B. Waiting for electrical specifications regarding buildings.
- C. Four (4) new connections to date.

5. CORRESPONDENCE:

- A. None

6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

- A. May Nichols asked why there is a charge when paying your bill with a debit or credit card. Commissioners explained that the pay portal used by the District charges the fee not the District.

8. COMMISSIONER'S COMMENTS:

A. Commissioner Hackleman commended the staff on the hard work that went into the office move.

The next Regular Meeting of the Board of Commissioners will be May 8, 2018 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:32 p.m. on a motion from Commissioner Arthur Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____