

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
July 10, 2018**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:09 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of June 12th, 2018 were read. Commissioner Reber moved to accept them as read. Commissioner Hackleman seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Reber to accept the June 2018 vouchers in the amount of \$78,068.21. The motion was seconded by Commissioner Hackleman and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for July 2018.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment 19, 20, 21, 22, & 23

4. MANAGERS REPORT:

- A. To date, there is \$2,222,626.87 invested in the 804 General Fund.
- B. May/June billing is out \$323,865.00, May/June 2017 \$238,823.00 increase due to Golf Course sales of \$85,042.00
- C. Finalizing details with engineer & architect for building project. Need landscape plan.
- D. Meeting with Golf Course representative regarding water main extension, approximately 3500 lineal feet.

5. CORRESPONDENCE:

- A. None

6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

- A. A motion to adopt Resolution 654 regarding appointing an agent to receive claims was made by Commissioner Reber, the motion was seconded by Commissioner Hackleman and passed unanimously.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be August 14, 2018 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:22 p.m. on a motion from Commissioner Arthur Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____