

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
September 11, 2018**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Anderson, Reber, Manager Bourks, and district staff Gigi Reeves.

1. GUESTS AND COMMENTS:

Rhiannon Allen

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of August 14, 2018 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Reber to accept the August 2018 vouchers in the amount of \$105,084.28. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for September 2018.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment 50, 51, 52, 53, & 54

4. MANAGERS REPORT:

- A. To date, there is \$2,228,214.39 invested in the 804 General Fund.
- B. Scada improvements Sept. 18th. Michael Smith installing an on-line chlorine analyzer.
- C. July-August 2018 billing went out, sales amount \$407,035.00. July-August 2017 \$291,235.00. 2017 sales 1,485,298.00 should exceed that by \$200,000.00
- D. Office and Shop out for bid, four contractors have contacted the district. Pre-bid conference meeting September 13th @ 2:00pm at the office.

5. CORRESPONDENCE:

A. None

6. OLD BUSINESS:

A. None

7. NEW BUSINESS:

A. A motion to cancel warrant # 1066059 in the amount of \$85.00 to Nwcascades.com was made by Commissioner Reber. Commissioner Anderson seconded the motion which passed unanimously.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be October 9, 2018 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:17 p.m. on a motion from Commissioner Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____