

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
January 15, 2019**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Anderson, Reber, Hackleman, Manager Bourks, and district staff Kelli Wallace.

**1. GUESTS AND COMMENTS:**

Rhiannon Allen & Raye Newman

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of December 11, 2018 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

**3. APPROVAL:**

- A. A motion was made by Commissioner Anderson to accept the December 2018 Year End Vouchers in the amount of \$72,510.80. The motion was seconded by Commissioner Reber and passed.
- B. A motion was made by Commissioner Anderson to accept the January 2019 vouchers in the amount of \$6,708.08. The motion was seconded by Commissioner Reber and passed.
- C. A Commissioner signed Manager Bourks Timesheet.
- D. The Commissioners signed Payroll for January 2019.
- E. A motion was made by Commissioner Reber to pay the entire monthly fee for The Family Medical Leave Act. It was signed and approved by Commissioner Hackleman and seconded by Commissioner Anderson

**4. MANAGERS REPORT:**

- A. To date, there is \$2,602,421.00 invested in the 804 General Fund.
- B. Metro Vancouver Water Increase from \$801,224.00 to \$841,772.00. This is a 5% increase.
- C. Met with Engineer, combining office space into shop area.
- D. Year to date sales: \$1,606,402.00. 2017 sales: \$1,485,298.00.

**5. CORRESPONDENCE:**

- A. None

**6. OLD BUSINESS:**

- A. None

**7. NEW BUSINESS:**

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be February 12, 2019 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:34 p.m. on a motion from Commissioner Hackleman.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_