

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
January 12th, 2021**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order via Zoom at 5:04 p.m. In attendance were Commissioners Reber, Hackleman, and Anderson, Manager Bourks, and District staff Kelli Wallace.

1. GUESTS AND COMMENTS:

Pat Grubb

2. ELECTION OF OFFICERS FOR 2021

3. MINUTES:

The Minutes of the Regular Scheduled Meeting of December 8th, 2020 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

4. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the 2020 Year End vouchers in the amount of \$92,706.93, as well as the January 2021 vouchers for \$5,985.68. The motion was seconded by Commissioner Reber and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for January 2021
- D. The Commissioners approved the 10 Adjustments.

5. MANAGERS REPORT:

- A. November – December billing went out.
- B. 2020 Annual sales and income \$1,400,000.00
- C. Fire monitoring complete and signed off. Moving into the new building the next 2 weeks. Should be in by the end of the month.
- D. Victoria Way main failures. We need to replace some of the existing main in the next few months.

6. CORRESPONDENCE:

- A. None

7. OLD BUSINESS:

A. None

7. NEW BUSINESS:

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be February 9th, 2021 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:25 p.m. on a motion from Commissioner Hackleman.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____