POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of
September 14th, 2021

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order via Zoom at 5:05 p.m. In attendance were Commissioners Reber, Hackleman and Anderson, Manager Bourks, and District staff Kelli Wallace.

1. **GUESTS AND COMMENTS:**
    Pat Grubb
    Rhianon Allen

2. **MINUTES:**

    The Minutes of the Regular Scheduled Meeting of August 10th, 2021 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

4. **APPROVAL:**

    A. A motion was made by Commissioner Hackleman to accept the September 2021 vouchers in the amount of $99,702.79. The motion was seconded by Commissioner Reber and passed unanimously.
    B. Commissioner Hackleman approved Manager Bourks Timesheet.
    C. The Commissioners approved Payroll for September 2021
    D. The Commissioners approved 2 Adjustments.

5. **MANAGERS REPORT:**

    A. 5 new services for this year.
    B. To date we have billed $1,001,686.00
    C. Pay Scale for Field Operator
    D. Invested amount $1,148,048.41.

6. **CORRESPONDENCE:**

7. **OLD BUSINESS:**

7. **NEW BUSINESS:**

   A. A motion was made by Commissioner Hackleman for a wage increase to $26.00 per hour for Casey Hubbard. The motion was seconded by Commissioner Reber and approved unanimously.

   B. Commissioner Reber moved to deny the request from Acct #1777 to reduce their last bill of $555.90 due to over usage. Commissioner Hackleman seconded, and it was passed unanimously.

   C. Commissioner Hackleman made a motion was made to approve the updated Vacation Policy. Commissioner Anderson seconded and it was approved unanimously.

8. **COMMISSIONER'S COMMENTS:**

   The next Regular Meeting of the Board of Commissioners will be October 12th, 2021 at 5:00 p.m.

   As the Commissioners had no further comments, the meeting adjourned at 5:40 p.m. on a motion from Commissioner Reber.

   _____
   Scott Hackleman – Chairman

   _____
   N. Madeleine Anderson - Secretary

   _____
   Arthur Reber - Commissioner

Date: _____