

# POINT ROBERTS WATER DISTRICT NO. 4

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## POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of  
September 12<sup>th</sup>, 2023

### MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:01p.m. In attendance were Commissioners Hackleman, Reber and Anderson, Manager Bourks, District staff Kelli Wallace.

1. **GUESTS AND COMMENTS:**

Pat Grubb  
Rhianon Allen

2. **MINUTES:**

The Minutes of the Regular Scheduled Meeting of August 8th, 2023 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

3. **APPROVAL:**

- A. A motion was made by Commissioner Hackleman to accept the September 12<sup>th</sup>, 2023 vouchers in the amount of \$112,421.91. The motion was seconded by Commissioner Reber and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for September 2023
- D. The Commissioners approved the 2 Adjustments.

4. **MANAGERS REPORT:**

- A. Invested amount: \$1,227,675.00.
- B. Pump installed today.
- C. Whatcom County is up ditching, so we are busy with locates.
- D. Sales to date are \$1,414,560.00.

6. **CORRESPONDENCE:**

**7. OLD BUSINESS:**


**8. NEW BUSINESS:**

- A. Discuss Reversal of charges due to a water leak for acct #718 – Erica Conlan. Commissioner Hackleman made a motion to accept the reversal of water charges in the amount of \$405.80, Commissioner Reber seconded and was approved unanimously.
- B. Sign Resolution #671 – Cancellation of Warrants. Approval of Cancellation of 3 Warrants more than One Year Old motion from Commissioner Hackleman, seconded by Commissioner Reber and passed unanimously.

**9. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be October 10<sup>th</sup>, 2023 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:18 p.m. on a motion from Commissioner Reber.

  
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Scott Hackleman – Chairman

  
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N. Madeleine Anderson - Secretary

  
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Arthur Reber - Commissioner

Date: 10-10-2023