

POINT ROBERTS WATER DISTRICT NO. 4

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POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of
December 12th, 2023

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:04p.m. In attendance were Commissioners Hackleman, Reber and Anderson, Assistant Manager Hubbard, District staff Kelli Wallace and Mitchell Nevi

1. GUESTS AND COMMENTS:

Erin Kelly
Rhianon Allen

2. MINUTES:

The Minutes of the Regular Scheduled Meeting of November 14th, 2023 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the December 12th, 2023 vouchers in the amount of \$119,368.09. The motion was seconded by Commissioner Reber and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for December 2023.
- D. The Commissioners approved the 3 Adjustments.

4. MANAGERS REPORT:

- A. Invested amount: \$1,237,299.00.
- B. Expecting a draft of the full Comprehensive Plan for review soon.
- C. Starting In-house payroll January 2024.
- D. Reading meters will begin next week.

6. CORRESPONDENCE:

7. OLD BUSINESS:

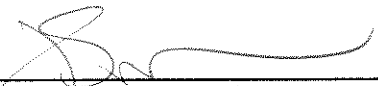
8. NEW BUSINESS:

- A. Resolution 672 – Increase Special Miscellaneous Checking Account to \$45,000.00 as we now have in-house payroll as of January 2024. A motion was made by Commissioner Hackleman to approve Resolution 672, Commissioner Reber seconded and was passed unanimously.
- B. Resolution 673 – Change in Auditing Office, from Dan Bourks to Wesley Hubbard. A motion was made by Commissioner Hackleman to approve Resolution 673, Commissioner Anderson seconded and was passed unanimously.
- C. Discussion on Metro Vancouver Water Contract. Commissioner Hackleman will contact the District's Attorney Bill Carmichael to discuss how to proceed.

9. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be January 9th, 2024 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:28 p.m. on a motion from Commissioner Reber.



Scott Hackleman – Chairman



N. Madeleine Anderson - Secretary



Arthur Reber - Commissioner

Date: Jan. 9 - 2024