

POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of January 9th, 2024

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Reber, Hackleman, and Anderson, Manager Bourks, District staff Kelli Wallace, Wesley Hubbard and Mitchell Nevi.

1. GUESTS AND COMMENTS:

Pat Grubb
Rhianon Allen

2. ELECTION OF OFFICERS FOR 2023

Commissioner Anderson made a motion that all members remain in the appointed positions on the Board of Commissioners. The motion was seconded by Commissioner Reber and passed unanimously.

3. MINUTES:

The Minutes of the Regular Scheduled Meeting of December 12th, 2023 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

4. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the 2023 Year End vouchers in the amount of \$103,903.46. The motion was seconded by Commissioner Reber and passed unanimously. A motion was made by Commissioner Hackleman to accept the January 2024 vouchers for \$7,308.63. The motion was seconded by Commissioner Anderson and passed unanimously.
- B. The Commissioners approved 4 Adjustments.

5. MANAGERS REPORT:

- A. 2023 Sales \$1,788,000.00.
- B. Invested amount: \$1,240,557.00.
- C. January 31st, 2024 Dan Bourks Retiring.

6. **CORRESPONDENCE:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

- A. Relocate Service for Account #2146 - Commissioner Hackleman made a motion to approve the request to move the meter from the current lot to another lot the customer owns, where he will be able to build a home. Commissioner Reber seconded and was passed unanimously.
- B. Updated W-4 forms for all Commissioners were completed, signed and returned.
- C. Pat Grubb requested we record the February 2024 meeting as he will be out of town.
- D. Commissioner Reber moved to approve Dan Bourks Vacation Time request, Commissioner Anderson seconded and was passed unanimously.

10. **COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be February 13th, 2024 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:24 p.m. on a motion from Commissioner Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____