

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
January 13<sup>th</sup>, 2005**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:12 p.m. In attendance were Commissioners Anderson, Wilkowski, Johnson and Manager Bourks. Guests included Syd Wallace, Doug Ritchie, Tom Starrs and Meg Olson from the All Point Bulletin.

1. **ELECTION OF OFFICERS:** Commissioner Johnson moved to have Commissioner Anderson remain in the position of Chairwoman and Commissioner Wilkowski remain as Secretary for the year 2005. The motion was seconded by Commissioner Wilkowski and passed unanimously.
2. **AGENDA:** Commissioner Wilkowski moved to have the Correspondence portion of the Agenda moved to No. 2 in the meeting. This would allow the Board to address the concerns of Syd Wallace from the Infrastructure Task Group of the Point Roberts Planning & Development Committee. The motion was seconded by Commissioner Johnson and passed unanimously.
3. **CORRESPONDENCE:** The letter from Syd Wallace was read allowed. Syd Wallace then addressed the Board regarding the Point Roberts Economic Development Committees study of the limited sewers, referred to as Option 2 in the 2003 Comprehensive Sewer Plan Update.
4. **MINUTES:** A motion was made by Commissioner Wilkowski to approve the minutes of the Special Scheduled Meeting of December 9<sup>th</sup>, 2004. The motion was seconded by Commissioner Johnson. The motion passed unanimously.
5. **VOUCHERS:** A motion was made by Commissioner Wilkowski and seconded by Commissioner Anderson to approve the Year End Vouchers for December 2004 in the amount of \$29,033.84. The motion passed unanimously. A motion was made by Commissioner Johnson and seconded by Commissioner Wilkowski to approve the Vouchers for January 2005 in the amount of \$6,287.63. The motion passed unanimously.

**December, 2004 - Year End**

<b><u>Description</u></b>	<b><u>Amount</u></b>
Avocet Environmental Testing	245.00
Bellingham Lock & Safe, Inc.	64.92
Chevron	102.40
Commercial Card Solutions - JP Morgan Chase	513.19

Greater Bay Capital	351.07
Hammond Collier Wade Livingstone	3,420.35
Hardware Sales, Inc.	97.14
Hasler Mailing Systems	86.15
MCI	34.53
Myrdal Construction	108.20
Nielson's Building Center	75.21
PRWD Imprest Account	17,711.20
Point Roberts Press	158.00
Puget Sound Energy	483.21
Rasmussen Marine Electric, Inc.	547.98
SuzAnne Kinsey	70.00
Utilities Underground Location Center	9.90
Viking Office Products	43.09
Washington State Dept. of Revenue	4,812.30
Whatcom County Road Fund	100.00

**TOTAL AMOUNT: \$29,033.84**

## **JANUARY, 2005**

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	84.00
Commercial Card Solutions JP Morgan Chase	183.58
Danzas AEI Customs Brokerage Services	607.92
Nexxpost	177.29
Printing For You	216.15
Puget Sound Energy	557.64
Regence Blue Shield	3031.84
Rumax	850.00
Security Life Insurance Co. of America	216.00
WA State Department of Retirement	99.00
Whidbey Telephone Co.	264.21

**TOTAL AMOUNT: \$6,287.63**

### **6. MANAGERS REPORT:**

#### **A. System**

1. Functioning properly.

**B. Financial:**

1. To date there is \$443,428.30 invested in the 804 General Fund; \$27,491.75 uninvested.

**7. OLD BUSINESS:**

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**8. NEW BUSINESS:**

1. Commissioner Wilkowski signed Manager Bourks timesheet.
2. Commissioners signed the payroll for January 2005.
3. Commissioners signed Adjustment No. 1.

**9. GUESTS AND COMMENTS:**

10. **COMMISSIONER'S COMMENTS:** The next meeting of the Board of Commissioners is February 10<sup>th</sup>, 2005 at 7:00 p.m.

As the Commissioners had no further comments, the meeting was adjourned at 8:08 p.m.

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N. Madeleine Anderson – Chair

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Arthur Wilkowski - Secretary

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Susan M. Johnson - Commissioner

Date: \_\_\_\_\_

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01/14/05