

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
November 10th, 2005**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:04 p.m. In attendance were Commissioners Anderson, Johnson, Wilkowski, and Manager Bourks. Guests included Renee' Coe, Lynn Grant and Mrs. Grant, Paul Rusk, Katarina Hutchison, Andrew Zablocki, Snider Vick, Steven Sweetwood, and Meg Olson from the All Point Bulletin.

1. **MINUTES:** A motion was made by Commissioner Wilkowski to approve the minutes of the Regular Scheduled Meeting of October 13th, 2005. The motion was seconded by Commissioner Johnson and passed.
2. **VOUCHERS:** A motion was made by Commissioner Wilkowski and seconded by Commissioner Johnson to approve the Vouchers for November 2005 in the amount of \$68,986.81. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	60.00
Chevron	491.67
Commercial Card Solutions JP Morgan Chase	1912.69
Construction Supply Co., Inc.	364.97
Financial Consulting Services Group	524.10
H. D. Fowler Company	3,419.07
Hammond Collier Wade Livingstone	3,174.00
Hardward Sales, Inc.	119.12
Inslee, Best, Doezie & Ryder, P. S.	777.00
J-Man Trucking	1,091.74
MCI	52.08
Myrdal Construction	1,277.94
National Waterworks	14,193.52
Nielson's Building Center	227.80
PRWD Imprest Account	20,877.52
Point Roberts Auto Freight	385.00
Potty Wagon	433.20
Puget Sound Energy	545.00
Regence Blue Shield	3,031.84
Rumax	850.00
Security Life Insurance Co. of America	216.75
Septic Plus Inc.	568.58

SuzAnne Kinsey	420.00
The Unity Group	100.00
Utilities Underground Location Center	17.25
WA State Department of Retirement	247.67
Whatcom Builders, Inc.	13,393.47
Whidbey Telecom	214.83

TOTAL AMOUNT: \$68,986.81

2. Commissioner Wilkowsi signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for November 2005.
4. Commissioner Wilkowsi signed Adjustments 24 – 27.

3. GUESTS AND COMMENTS:

4. CORRESPONDENCE:

- A. Letter from John Engelhard concerning a water connection for Eiko Chikamori. Commissioner Johnson will reply.
- B. Letter from Snider Vick concerning the issuing of future connections. He would like to see the Board give preference to those who already had appointments with the County when the moratorium went into effect. The Board said they would take his request into consideration.
- C. A Letter from Robert Vaughan-Jones requesting three water connections be reinstated. The request was denied.
- D. David DaSilva wrote requesting two water connections. He says he had appointments set in April 2005. The Board has tabled his letter until the December meeting. The Commissioners want to see a copy of the scheduled appointment times and the building permits for the two properties mentioned.
- E. Andrew Zablocki is requesting the transfer of Katarina Hitchison's water meter to him. She has apparently combined her lots and will not require her new connection. The Board has tabled the request until they have met with our attorney John Milne, as he has advised against any trades or transfers.

5. OLD BUSINESS:

- A. Dan is drafting a letter to the Greater Vancouver Water District requesting an increase in the amount of water we purchase.
- B. Verison Wireless is currently in the permitting stage for the cell tower.
- C. The Rate Survey is 50% finished.

6. MANAGERS REPORT:

- A. **System**
 1. Functioning properly.

B. Financial:

1. To date there is \$231,787.54 invested in the 804 General Fund; \$40,784.78 uninvested.

7. NEW BUSINESS:

- A. John Milne is to be asked to attend a Board meeting and advise the Commissioners on various options for issuing any new connections if the State of Washington Department of Health approves the findings from the Water System Analysis Submittal #05-1105.
- B. A letter is to be written to the Washington State Department of Health requesting an extension of one year to finish the update of the Water Comprehensive Plan. Hammond, Collier, Wade Livingstone is to write the request on the District's behalf.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is December 5th, 2005 at 7:00 p.m.

As the Commissioners had no further comments, the meeting was adjourned at 8:23 p.m.

N. Madeleine Anderson – Chair

Arthur Wilkowski - Secretary

Susan M. Johnson - Commissioner

Date: _____