

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
December 14th, 2006**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:12 p.m. In attendance were Commissioners Anderson, Coe, Johnson and Manager Bourks.

1. **MINUTES:** The minutes of the Regular Scheduled Meeting of November 9th, 2006 were read. A motion was made by Commissioner Johnson to accept them. The motion was seconded by Commissioner Coe and passed. A motion was made by Commissioner Coe to accept the minutes of the Special Scheduled Meeting of November 27th, 2006. The motion was seconded by Commissioner Johnson and passed.
2. **VOUCHERS:** A motion was made by Commissioner Coe to accept the Vouchers for December in the amount of \$58,654.25. The motion was seconded by Commissioner Anderson. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	269.00
Chevron	331.13
Commercial Card Solutions	112.30
Greater Bay Capital	321.95
Hasler Mailing Systems	81.30
H. D. Fowler Company	2,255.97
Hammond Collier Wade Livingstone	13,615.50
Inslee, Best, Doezie & Ryder, P. S.	2,597.25
MCI	60.78
Mac & Mac Electric	3,873.09
Myrdal Construction	780.48
Nielson's Building Center	155.96
Office Depot	150.76
Patrick Schinkez	212.50
PRWD Imprest Account	24,788.50
Point Roberts Press, Inc.	200.00
Puget Sound Energy	761.95
Regence Blue Shield	3,307.42
Rumax	850.00
Security Life Insurance Co. of America	241.69
STG Commercial Credit	21.67
SuzAnne Kinsey	430.00
The Unity Group	100.00
United States Postal Service	2,000.00

Utilities Underground Location Center	5.75
WA State Department of Health	544.00
WA State Department of Retirement	371.75
Whidbey Telecom	213.55

TOTAL AMOUNT: \$58,654.25

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for December 2006.
4. Commissioner signed Adjustments 24 - 27

4. MANAGERS REPORT:

A. System

1. Functioning properly.

B. Financial:

1. To date there is \$142,995.84 invested in the 804 General Fund; \$55,921.67 uninvested.

5. OLD BUSINESS:

- A. Rate Survey to be reviewed for a rate increase in the New Year. This will be on the January Agenda.
- B. The Drinking Water Notification, we did not receive, will be discussed at the January meeting and procedures set in place for any future problems.

6. CORRESPONDENCE:

- A. Letter from Gordon Wilkinson will be handled by Commissioner Coe.
- B. Letter from Beit Sheldon will be handled by Commissioner Coe.
- C. Letter from Syd Wallace will be reviewed at a later date.

7. NEW BUSINESS:

- A. Letter to the Westside Sewer Project was signed and presented to Mr. Terry Ritchey.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is January 11th, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 8:02 p.m. The motion was seconded by Commissioner Johnson and passed.

N. Madeleine Anderson – Chair

Susan M. Johnson - Secretary

Date: _____

Reneé Coe - Commissioner