

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
February 8th, 2007**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Johnson, Coe, and Manager Bourks.

1. **MINUTES:** The minutes of the Regular Scheduled Meeting for January 11th, 2007 were read. Commissioner Coe moved to accept them as read. Commissioner Johnson seconded the motion which passed.

The minutes of the Special Scheduled Meeting of January 19th, 2007 were read. Commissioner Johnson moved to accept the minutes. The motion was seconded by Commissioner Coe and passed.

2. **VOUCHERS:** A motion was made by Commissioner Coe to accept the Vouchers for February in the amount of \$38,668.44. The motion was seconded by Commissioner Johnson. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	30.00
Chevron	579.97
Commercial Card Solutions JP Morgan Chase	776.07
H. D. Fowler Company	593.85
Hammond Collier Wade Livingstone	345.00
J-Man Trucking	529.61
MCI	58.48
Metrocall	4.94
Myrdal Construction	260.16
Nielson's Building Center	325.93
Office Depot	78.23
PRWD Imprest Account	24,095.48
PRWD Petty Cash	227.55
Patrick Schinkez	100.00
Puget Sound Energy	745.00
RVS Software	1,105.28
Regence Blue Shield	3,622.17
Rumax	850.00
Security Life Insurance Co. of America	241.69
Suz-Anne Kinsey	145.00

WA State Department of Health	3,445.00
WA State Department of Retirement	295.63
Whidbey Telecom	213.40
TOTAL AMOUNT:	\$38,668.44

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for February 2007.

3. MANAGERS REPORT:

A. Financial:

1. To date there is \$103,030.03 invested in the 804 General Fund.

4. OLD BUSINESS:

- A. An extension of the approval of the Comp Plan has been submitted to the WA State Department of Health. There has been verbal approval that the extension has been approved until March 31st, 2007.

5. CORRESPONDENCE:

6. NEW BUSINESS:

- A. Financial Consulting Services Group has submitted a Scope of Work and Budget for the 2007 Water Rate & GFC Update.

A motion was made by Commissioner Coe to proceed with the outline of FCSG's Scope of Work. The motion was seconded by Commissioner Johnson and passed.

7. GUEST AND COMMENTS:

- A. Attorney John Milne answered questions for the public.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is March 8th, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Coe moved to adjourn the meeting at 8:19 p.m. The motion was seconded by Commissioner Johnson and passed.

N. Madeleine Anderson – Chair

Susan M. Johnson - Commissioner

Reneé Coe - Secretary

Date: _____