

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
June 14th, 2007**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:01 p.m. In attendance were Commissioners Anderson, Coe and Manager Bourks.

1. GUESTS AND COMMENTS:

- 2. MINUTES:** The minutes of the Regular Scheduled Meeting for May 10th, 2007 were read. Commissioner Coe moved to accept and Commissioner Anderson seconded the motion which passed.

The minutes of the Special Scheduled Meeting of June 1st, 2007 were read. Commissioner Coe moved to accept them and Commissioner Anderson seconded. The motion passed.

- 3. VOUCHERS:** A motion was made by Commissioner Coe to accept the Vouchers for June in the amount of \$33,113.46. The motion was seconded by Commissioner Anderson. The motion passed.

| <u>Description</u> | <u>Amount</u> |
|--|----------------------|
| Avocet Environmental Testing | 284.00 |
| Chevron | 523.10 |
| Commercial Card Solutions | 522.45 |
| Elaine Komusi | 301.50 |
| Greater Bay Capital | 106.32 |
| H. D. Fowler Company | 524.46 |
| J-Man Trucking | 266.60 |
| MCI | 52.98 |
| Metrocall | 265.56 |
| Myrdal Construction | 325.20 |
| Nielson's Building Center | 69.26 |
| Patrick Schinkez | 162.50 |
| Point Roberts Press, Inc. | 63.00 |
| Puget Sound Energy | 424.63 |
| PRWD Imprest Account | 23,555.14 |
| Printing For You | 209.72 |
| Regence Blue Shield | 3,622.17 |
| Rumax | 850.00 |
| Security Life Insurance Co. of America | 241.69 |
| SuzAnne Kinsey | 38.50 |
| Utilities Underground Location Center | 26.40 |

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|-----------------------------------|--------|
| WA State Department of Retirement | 447.79 |
| Whatcom County Public Works | 17.70 |
| Whidbey Telecom | 212.79 |

\$33,113.46

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for June 2007.
4. Commissioner signed Adjustments – 7 - 11.

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$54,577.33 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. Chris Gonzoles has completed the figures for the new General Facilities Fees and the new updated water rates and is ready for his presentation on June 19th, 2007 at the Special Scheduled Public Meeting.
- B. Pat Kelly is to work on the Application Form for the Allotment and put it into a PDF file so the Board members may make any necessary changes that apply to Point Roberts Water District No. 4.
- C. The Board reviewed questions for John Milne and Jay Regenstreif regarding the Allotment process.

6. CORRESPONDENCE:

- A. A letter from Gulf Aire, LLC was presented and will be answered by the Board when they receive more information on exactly what he wants to do with the water. Under the current moratorium he is unable to obtain a new water connection for the West property.
- B. A letter from Mrs. G. A. Taylor was read and will be answered by the Board.

7. NEW BUSINESS:

- A. An ad was placed with the All Point Bulletin for the Special Scheduled Meeting on June 19th, 2007. This meeting is to set the new General Facilities Fees and the new water rate increase.

An ad was also be placed in the Bellingham Herald on June 8th and 15th regarding the Special Scheduled Meeting on June 19th, 2007 at the Community Center.
- B. The Special Scheduled Meeting of June 19th, 2007 has been arranged and a court reporter will be in attendance to record the proceedings.
- C. The Board would like to set a Special Scheduled Meeting date of June 22nd, 2007 if John Milne is available to answer questions regarding Stanton's proposal to develop the 3 mg. tank. They will also adopt the GFC charges and the new water rate increase.

- D. The Commissioners have 90 days to appoint someone to the vacant seat on the Board. They plan to do this by August, 2007.
- E. The Year End is finished and has been filed with the State.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is July 10th, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Coe moved to adjourn the meeting at 8:12 p.m. The motion was seconded by Commissioner Anderson and passed.

N. Madeleine Anderson – Chair

Reneé Coe - Secretary

Date: _____