

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
November 11th, 2008**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Hackleman, and Manager Bourks. Commissioner Meursing had an excused absence.

1. GUESTS AND COMMENTS:

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of October 14th, 2008 were tabled until the December 9th, 2008 meeting.

The Minutes of the Special Scheduled Meeting of October 17th, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed.

The Minutes of the Special Scheduled Meeting of October 22nd, 2008 were read. Commissioner Hackleman moved to accept them and Commissioner Anderson seconded the motion which passed.

- 3. VOUCHERS:** The motion was made by Commissioner Hackleman to accept the Vouchers for November in the amount of \$62,584.48. The motion was seconded by Commissioner Anderson passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	205.00
Chevron	227.17
Commercial Card Solutions JP Morgan Chase	573.77
Commissioner Anderson	270.00
Commissioner Hackleman	270.00
Commissioner Meursing	90.00
HD Supply Waterworks	584.31
Hach Company	189.67
Hammond Collier Wade Livingstone	3602.52
H. D. Fowler Company	733.52
J-Man Trucking	1,050.89
MCI	65.08
Madden Construction	414.63
Nexxpost	551.84
Nielson's Building Center	563.46

Office Depot	202.87
Patrick Schinkez	2,075.00
PRWD Imprest Account	35,716.39
PRWD Installment Account	7,650.00
Puget Sound Energy	535.89
Regence Blue Shield	4,123.33
Rumax	850.00
Security Life Insurance Co. of America	265.63
SuzAnne Kinsey	66.00
The Bellingham Herald	380.71
The Unity Group	300.00
Utilities Underground Location Center	19.20
WA State Department of Retirement	720.88
Whatcom County Road Fund	75.00
Whidbey Telecom	211.72

TOTAL AMOUNT: \$62,584.48

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for November 2008.
4. Commissioner signed Adjustment 44

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$1,117,901.04 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. None

6. CORRESPONDENCE:

- A. None

7. NEW BUSINESS:

- A. The application for the Public Works Trust Fund Pre-Construction Loan has been submitted to the Washington State Public Works Board.
- B. Manager Bourks clarified the comments made by Mr. Tom Miller in a letter to the All Point Bulletin published in the November issue. Several inaccuracies were described in the letter. Manager Bourks noted that:
 1. No plan to address the "water problem" was ever submitted to the District by Mr. Miller.

2. Water permits could not be released as we were restricted to 2212 connections by Washington State and could not exceed that number until the Water Comprehensive Plan was approved.
 3. There currently is a Water Conservation Plan in place as it is required by the State and is included in the Water Comprehensive Plan.
- C. Commissioner Hackleman moved to approve the refund to Account #2113. The motion was seconded by Commissioner Anderson and passed.
- D. Commissioners signed the Commercial Lease Agreement between Rumax and Point Roberts Water District No. 4.
- E. Commissioner Hackleman moved to approve the Cancellation of Warrant No. 774928 to Ascom Hasler in the amount of \$247.40.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is December 9th, 2008 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 7:40 p.m. The motion was seconded by Commissioner Hackleman and passed.

N. Madeleine Anderson – Chair

William H. Meursing - Secretary

Scott Hackleman - Commissioner

Date: _____