

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
December 13, 2011**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:05 p.m. In attendance were Commissioners Anderson, Commissioner Hackleman, District Manager Bourks, and District staff Gigi Leeking.

**1. GUESTS AND COMMENTS:**

Jody Hackleman and Meg Olson from The All Point Bulletin

- 2. MINUTES:** The Minutes of the Regular Meeting for November 8, 2011 were read. Commissioner Anderson moved to accept them as read. Commissioner Hackleman seconded the motion which passed unanimously

- 3. VOUCHERS:** A motion was made by Commissioner Anderson to accept the November 2011 Vouchers in the amount of \$92,934.35. The motion was seconded by Commissioner Hackleman and passed unanimously.

1. The Commissioner signed Manager Bourks Timesheet
2. The Commissioners signed the Payroll for December 2011.
3. The Commissioners signed Adjustments 23, 24, 25, 26, 27, 28, & 29

**4. MANAGERS REPORT:**

1. To date, there is \$756,049.59 invested in the 804 General Fund.
2. System Failure – Windsor & Austin Dec.3/11 @ 1:00 am & Dec. 8/11 Roosevelt @ 3:00 pm
3. Water Main Replacement – Bid opening Dec. 12/11 Faber Construction lowest bid \$429,190.72

**5. CORRESPONDENCE:**

**6. NEW BUSINESS:**

1. Arrange a telephone conference call with John Milne regarding Resolution 608.
2. Commissioner Hackleman took an Oath of Office and was sworn in for Water District Commissioner position two for a six year term, and Commissioner Anderson signed the Oath of Office.

**7. COMMISSIONER'S COMMENTS:**

Commissioner Anderson requested that we get reflectors for the entrance to the parking lot. The next Regular Meeting of the Board of Commissioners will be January 10, 2012 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:44 p.m. on a motion from Commissioner Anderson.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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William H. Meursing - Commissioner

Date: \_\_\_\_\_