

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
January 10, 2012**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:05 p.m. In attendance were Commissioners Anderson, Hackleman, Meursing, Manager Bourks, and district staff Gigi Leeking.

**1. Election of Officers for 2011**

Commissioner Anderson nominates Commissioner Hackleman for the position of Chairman for the year 2012, seconded by Commissioner Meursing. Commissioner Meursing nominated Commissioner Anderson for the position of Secretary for the year 2012, seconded by Commissioner Hackleman. Motions passed.

**2. GUESTS AND COMMENTS:**

Jody Hackleman & Meg Olson of The All Point Bulletin

3. Telephone conversation was held between the Commissioners and District attorney John Milne regarding changes to be made to Resolution 608 and the charging for GFC and Water Availability Certificates and the Districts policy and Water Termination.

4. **MINUTES:** The Minutes of the Regular Scheduled Meeting of December 13, 2012 were read. Commissioner Anderson moved to accept them as read. Commissioner Hackleman seconded the motion which passed. The Minutes of the Special Meeting of December 22, 2012 were read. Commissioner Anderson moved to accept them as read. Commissioner Meursing seconded the motion which passed.

5. **VOUCHERS:** A motion was made by Commissioner Meursing to accept the December Year End 2011 Vouchers in the amount of \$15,878.10. The motion was seconded by Commissioner Anderson and passed. A motion was made by Commissioner Meursing to accept the January 2012 Vouchers in the amount of \$53,877.61. The motion was seconded by Commissioner Meursing and passed.

2. Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for January 2012.
4. The Commissioner signed Adjustment # 30, 31, 1, & 2

**4. MANAGERS REPORT:**

**A. Financial:**

1. To date, there is \$756,473.52 invested in the 804 General Fund.
2. System Failure – Shady Glen Dec. 16/11 & Edwards Dr. Dec. 22/11
3. Water Main Replacement – Reviewing submittals and getting contract prepared, and going over schedule

4. Read meters at the end of December billing amount was \$178,463.00
5. Waiting for FSC Group rate survey all necessary information has been submitted to them.

**5. CORRESPONDENCE:**

- A. None

**6. OLD BUSINESS:**

- A. None

**7. NEW BUSINESS:**

- A. A motion by Commissioner Anderson to suspend the Districts policy regarding Water Termination pending the new policy, the motion was seconded by Commissioner Meursing and passed unanimously.
- B. Commissioner Hackleman suggests that we review the rate structure, maintenance and the OM Agreement for the large on site for the Marina.

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be February 14, 2012 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 6:13 p.m. on a motion from Commissioner Meursing.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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William H. Meursing - Commissioner

Date: \_\_\_\_\_