

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
January 14, 2014**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:04 p.m. In attendance were Commissioners Anderson, Hackleman, Meursing, Manager Bourks, and district staff Gigi Leeking.

1. Election of Officers for 2011

Commissioner Anderson nominates Commissioner Hackleman for the position of Chairman for the year 2014, seconded by Commissioner Meursing. Commissioner Hackleman nominated Commissioner Anderson for the position of Secretary for the year 2014, seconded by Commissioner Meursing. Motions passed unanimously.

2. GUESTS AND COMMENTS:

- 3. MINUTES:** The Minutes of the Regular Scheduled Meeting of December 10, 2013 were read. Commissioner Anderson moved to accept them as read. Commissioner Meursing seconded the motion which passed.

4. APPROVAL: 1. A motion was made by Commissioner Meursing to accept the December Year End 2013 Vouchers in the amount of \$130,411.75. The motion was seconded by Commissioner Anderson and passed. A motion was made by Commissioner Anderson to accept the January 2014 Vouchers in the amount of \$5,393.98 The motion was seconded by Commissioner Hackleman and passed.

2. The Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for January 2014.
4. The Commissioners signed Adjustment # 36,37,38 &39
5. The Commissioners signed (1) one Cancel Warrant Requests

4. MANAGERS REPORT:

A. Financial:

1. To date, there is \$997,783.41 invested in the 804 General Fund.
2. Meter readings & billing for Nov. & Dec. completed, \$190,500.00 in water sales. Total sales for 2013 \$1,370,250.00
3. Will prepare working budget for next meeting

5. CORRESPONDENCE:

- A. None

6. OLD BUSINESS:

A. None

7. NEW BUSINESS:

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be February 11, 2014 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:28 p.m. on a motion from Commissioner Meursing.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

William H. Meursing - Commissioner

Date: _____