



# POINT ROBERTS WATER DISTRICT NO. 4

79 Tyee Drive, Suite A, Point Roberts, WA 98281  
Tel: (360) 945-4696 Fax: (360) 945-3021

## POINT ROBERTS WATER DISTRICT NO. 4

Special Meeting of  
November 9, 2016

### MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Anderson, Reber, Hackleman, Manager Bourks, and district staff Gigi Leeking.

#### 1. GUESTS AND COMMENTS:

Meg Olson of the All Point Bulletin

2. MINUTES: The Minutes of the Regular Meeting of October 11, 2016 were read. Commissioner Reber moved to accept them as amended. Commissioner Anderson seconded the motion which passed.

3. APPROVAL: A motion was made by Commissioner Reber to accept the October 2016 Vouchers in the amount of \$104,142.79. The motion was seconded by Commissioner Anderson and passed.

- A. The Commissioner signed Manager Bourks' Timesheet
- B. The Commissioners signed the Payroll for November 2016.
- C. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- D. The Commissioners signed Adjustment # 52

#### 4. MANAGERS REPORT:

- A. To date, there is \$1,703,543.19 invested in the 804 General Fund.
- B. Jan. – Oct. Sales 2016 \$1,159,304.00, Jan. – Oct. Sales 2015 \$1,192,563.00 a difference of \$33,259.00 because of no water sales to golf course. 2016 estimated revenue \$1,372,000.00, Budget estimate \$1,550,000.00 (\$178,000.00) short of estimation. Expenses \$950,250.00 at the end of Oct. 2016 (\$209,054.00)
- C. Main break Austin and Windsor 10/23/2016.
- D. Scheduling Geo Test for soils infiltration and soil classification, for proposed building.

#### 5. CORRESPONDENCE:

- A. Letter from Norma Grelish. Commissioner Reber authorized the late charge reversal on her account in the amount of \$12.67

#### 6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be December 13, 2016 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:16 p.m. on a motion from Commissioner Arthur Reber.

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Scott Hackleman – Chairman

*N.M. Anderson*

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N. Madeleine Anderson - Secretary

*AR*

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Arthur Reber - Commissioner

Date: 12-13-2016