

**POINT ROBERTS WATER DISTRICT NO. 4
79 TYEE DRIVE, SUITE A
POINT ROBERTS, WA 98281**

RESOLUTION NO. 622

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF POINT
ROBERTS WATER DISTRICT NO. 4, WHATCOM COUNTY,
WASHINGTON, ESTABLISHING A LEAK ADJUSTMENT POLICY.**

WHEREAS, the District Board of Commissioners reviewed the District's current leak adjustment policy and directed staff to incorporate revisions to such a policy into a District Resolution; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the Point Roberts Water District No. 4, Whatcom County, Washington, as follows:

A leak adjustment policy shall be established pursuant to the following provisions:

**Leak must be in-ground between water meter and entry point of water service into
building**

1. An application for a leak adjustment may be granted by the District Manager and shall be limited to no more than \$500.00.

2. Approved Leak Adjustments shall meet all of the following criteria:

A. A customer who experiences a leak in the customer's water systems serving a residential or commercial structure may request from the District an adjustment to billing for charges attributable to a leak by submitting a completed and signed District Leak Adjustment Application in the form attached marked Exhibit A and provide proof to the District's satisfaction that the leak has been repaired by enclosing a paid invoice or receipt for repair parts.

B. The customer's leak must be in-ground between water meter and entry point of water service into building; no adjustments will be granted for internal plumbing leaks which are considered a household maintenance responsibility or weather related occurrences.

C. Leaks in piping leading to and within a water feature or outdoor amenity such as but not limited to, an irrigation system, a pond, fountain, or swimming pool, or any water loss resulting from malfunctioning of systems within a water feature or outdoor amenity are not eligible for a leak adjustment.

D. The customer must take action to repair the leak when District employees notify the customer regarding the possibility of a leak or when the customer discovers the leak. The water will be turned on when the leak has been repaired or such a time period as approved by the District Manager.

3. Only one Leak Adjustment application will be considered every five years per owner per account/property.

4. Approved Leak Adjustment amounts will be based on customer charges for one billing period only. The amount will be computed as 50% times the water volume charges for that billing period but no more than \$500.00.

5. Only the Board of Commissioners can approve additional adjustments if the Board determines in its discretion to do so.

6. This resolution shall be effective the date set forth below.

ADOPTED by the Board of Commissioners of Point Roberts Water District No. 4, Whatcom County, Washington, at the regular open public meeting thereof held on the 8th day of March, 2011.

POINT ROBERTS WATER DISTRICT NO. 4

By _____
Scott Hackleman, Chair and Commissioner

By _____
N. Madeleine Anderson, Secretary and
Commissioner

By _____
Bill Meursing, Commissioner

