

POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of
April 9th, 2024

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:02 p.m. In attendance were Commissioners Reber, Hackleman, and Anderson, Manager Hubbard, District staff Kelli Wallace, and Mitchell Nevi.

1. GUESTS AND COMMENTS:

Catherine Moore with Carmichael Clark PS - Via Zoom
Rhianon Allen
Pat Grubb
Darren May – via Zoom
Joseph McClory – via Zoom
Elizabeth Mason
Annelle Norman

- A. Discussion of GFC charges with Joseph McClory & Darren May. Manager Wesley Hubbard explained the Districts Policies and Resolution 593 regarding the 15-year inactive meter replacement policy. Commissioner Hackleman reiterated that the District will not waive the GFC charges for Mr. May per the motion made in the March 12th 2024 meeting.
- B. Elizabeth Mason & Annelle Norman discussed the Nooksack Watershed Adjudication. Manager Hubbard has not received any documentation or requests from the EPA yet. Commissioner Reber suggested that they write a letter on behalf of the PRCAC to remove Point Roberts from the study.

2. MINUTES:

The Minutes of the Regular Scheduled Meeting of March 12th, 2024 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the April 2024 vouchers in the amount of \$134,546.31. The motion was seconded by Commissioner Anderson and passed unanimously.
- B. The Commissioners approved 5 Adjustments.
- C. Manager Hubbard's Timesheets signed.

4. MANAGERS REPORT:

- A. Benson Rd Valve Replacement complete.
- B. Fire Hydrant replaced at CAN-AM gas station.
- C. 4 pending service installations
- D. Field Operator hiring process. Commissioner Hackleman made a motion to allow Wesley Hubbard to hire a new employee at a wage starting at \$20.00 to \$25.00 per

hour depending on the applicant's qualifications. Commissioner Reber seconded and was approved unanimously.

E. Manager Hubbard will be taking some time off at the end of May.

5. CORRESPONDENCE:

6. OLD BUSINESS:

7. NEW BUSINESS:

A. 3 Leak Adjustment requests. Commissioner Hackleman made a motion to approve a 60% reduction for the 3 customers that had substantial leaks over the Jan/Feb billing. Commissioner Hackleman made a motion to reduce the accounts by 60%. Commissioner Reber seconded with Commissioner Anderson abstaining. The motion was passed.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be May 14th, 2024 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:54 p.m. on a motion from Commissioner Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____